

# Paper M1

Clerk

Minutes Secretary

United Reformed Church 2017  
Church 2017  
Church 2017

# Paper M1

## Clerk

### Minutes Secretary

#### Basic Information

<b>Contact name and email address</b>	Michael Hopkins <a href="mailto:clerk@urc.org.uk">clerk@urc.org.uk</a>
<b>Action required</b>	Decision
<b>Draft resolution(s)</b>	<ol style="list-style-type: none"> <li><b>Mission Council appoints Andy Braunston as minutes Secretary for this meeting of Mission Council.</b></li> <li><b>Mission Council appoints the Revd Ken Forbes as Minutes Secretary from November 2017, for the time being.</b></li> </ol>

#### Summary of Content

<b>Subject and aim(s)</b>	Appointment of people to take minutes.
<b>Main points</b>	Miriam Webb was not able to continue in the role. Ken Forbes expressed an interest in returning to the role that he had previously occupied, but is unavailable for the May 2017 meeting.
<b>Previous relevant documents</b>	
<b>Consultation has taken place with...</b>	General Secretary

#### Summary of Impact

<b>Financial</b>	n/a
<b>External (e.g. ecumenical)</b>	n/a

**This paper is complete. All that needs to be said is evident above.**