

# Paper L2

## The Church's risk assessment and management process

URC Trust

### Basic information

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<b>Action required</b>	Take note.
<b>Draft resolution(s)</b>	<b>None.</b>

### Summary of content

<b>Subject and aim(s)</b>	For information – an update on progress since March 2018.
<b>Main points</b>	The risk process review panel has updated the risk review process in line with the principles agreed at Mission Council in May 2018.  Training sessions are planned during May, June and July 2019.  The updated process will be initiated in August 2019.
<b>Previous relevant documents</b>	Paper L2 Mission Council March 2018.
<b>Consultation has taken place with...</b>	The risk process review panel Human resources advisory group (HRAG) Investment committee.

### Summary of impact

<b>Financial</b>	Limited to expenses for those attending meetings and training.
<b>External (e.g. ecumenical)</b>	None.

1. The members of the risk process review panel are: Alan Yates (chair), Jane Baird, Michael Davies, Gordon Wanless, Sandi Hallam-Jones, John Samson, Neil Mackenzie and Bill Potter.
2. The panel has continued to meet and has updated the risk review process in line with the ten principles agreed at Mission Council in March 2018:

- a) Two risk registers
  - b) Single process
  - c) Risks not issues
  - d) More structured approach
  - e) Every risk has a single responsible role or unit
  - f) Biennial process
  - g) Assessment scales
  - h) Only medium and high risks to be reported
  - i) Risk registers to be signed off by the appropriate body
  - j) Regular reviews of actions and mitigations
3. Once the process was agreed, a training session was created and piloted with the human resources advisory group in October 2018 and the investment committee in November 2018.
  4. The training sessions were well received, but also gave an indication as to the areas that will be most challenging, particularly distinguishing between a 'risk' and an 'issue'.
  5. It has been decided to provide a schedule of risks that are common to most committees as a guide to assist committees.
  6. A programme of training sessions has been arranged during the period May to July 2019, the first session of which follows immediately after this Mission Council. It is anticipated that most committees will be represented in, at least, one of the sessions.
  7. The review group has been encouraged by interest from a number of synods, some representatives of which are also planning to attend the training sessions.
  8. The first biennial review will be initiated in August 2019 with committees being asked to report their risks by the end of December 2019.
  9. The Deputy General Secretary (administration and resources) will be responsible for initiating the process and coordinating the responses.
  10. The review group anticipates meeting on two more occasions:
    - a) In September 2019 to assess the effectiveness of the training and to discuss how and by whom the results will be monitored from 2020 onwards
    - b) In March 2020 to review the submissions. This will be the best guide to the effectiveness of the training and will identify possible process changes and/or any further training that may be required.