

# Paper M4

Assembly Clerk

Presentation of Standing Orders

United Church 2015  
Church 2015  
Reformed Church 2015  
Church 2015



# Paper M4

## Assembly Clerk Presentation of Standing Orders

### Basic Information

<b>Contact name and email address</b>	Michael Hopkins clerk@urc.org.uk
<b>Action required</b>	Decision.
<b>Draft resolution(s)</b>	<b>Acting on behalf of General Assembly, Mission Council instructs the clerk of General Assembly to re-number the Standing Orders and make any consequential changes in presentation, and to re-issue them after their being checked by the Assembly officers.</b>

### Summary of Content

<b>Subject and aim(s)</b>	Tidying up presentation of document to make the contents easier to understand and use.
<b>Main points</b>	No changes will be made to the content.
<b>Previous relevant documents</b>	n/a
<b>Consultation has taken place with...</b>	Mission Council Advisory Group

### Summary of Impact

<b>Financial</b>	n/a
<b>External (e.g. ecumenical)</b>	n/a

# Presentation of Standing Orders

1. The current Standing Orders result from the amalgamation of several different documents, which means that the numbering system is muddled and over complicated.
2. The clerk currently receives more queries than are necessary because the document is presented in a way which makes it more difficult to understand than it needs to be.
3. Any review of decision-making methods is going to take some time, so it would be worth the effort of tidying the current document in the interim.
4. No changes would be made to the substance, simply to the presentation of the document.
5. It is proposed to move from a mixed systems of a variety of numbers and letters to a 'decimal' style numbering, e.g. 2(b)9a, could become 2.2.9.1. It may be necessary to retain letters when numbering bullet points.
6. The clerk hopes to re-insert a diagram, thanks to work done by the Revd Roy Lowes, but this is not promised in case the technical work involved exceeds what is a reasonable amount of time to spend on this.
7. The document would be checked by the Assembly officers before it is issued.

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United Reformed Church • Mission Council, May 2015